



# STATE OF IOWA

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DEPARTMENT OF HUMAN SERVICES  
CHARLES M. PALMER, DIRECTOR

## **INFORMATIONAL LETTER NO. 999**

**DATE:** April 8, 2011

**TO:** Iowa Medicaid Remedial Services Providers

**ISSUED BY:** Iowa Department of Human Services, Iowa Medicaid Enterprise (IME)

**RE:** Submission of Remedial Services Progress Notes

**EFFECTIVE:** April 1, 2011

Remedial Services will transition to the Iowa Plan for Behavioral Health on July 1, 2011. The IME Medical Services Unit will continue to require progress notes to be submitted for services provided prior to April 1, 2011. The notes are used to make medical necessity decisions regarding Remedial Service requests. Iowa Administrative Code 441-78.12(4) requires Remedial providers to submit progress notes every six weeks. To be in compliance with this rule all progress notes for services provided through the date of service of March 31, 2011, should be submitted no later than May 13, 2011. Please continue to submit progress notes using the Remedial Fax Cover Sheet form 470-4621 (1/10).

The IME appreciates your partnership as we work together to serve the needs of Iowa Medicaid members. If you have any questions, please contact the IME Provider Services Unit at 1-800-338-7909, or locally (in Des Moines) at 515-256-4609, or by e-mail at [imeproviderservices@dhs.state.ia.us](mailto:imeproviderservices@dhs.state.ia.us).